



Pipette Decontamination & Calibration Order Form

Authorization: certify that the unit(s) identified below have been decontaminated of all chemical, biological, and/or radioactive material PRIOR to shipment.

Company Name

Signature _____

Print Name: _____ Title: _____

SHIP TO ADDRESS:

 Ship to address (line 1)

 Ship to address (line 2)

 City State Zip

BILL TO ADDRESS (if different from Ship To):

 Bill to address (line 1)

 Bill to address (line 2)

 City State Zip

Contact Info:

 Name

 Phone Ext.

 Email

Payment Method:

Purchase Order Number: _____

Credit Card _____
 Cardholder Name _____
 Phone Number _____ Ext _____

Service Type Description

Calibration (C) 10 @ 10% + 10 @ 100% (or request custom)

1. Calibration, Record as-found data
2. Calibration, Adjustment, Record as-left data
3. NIST Traceable Calibration Certificate with data

Repair

Repair/Replace components (parts & labor as required)

Preventative Maintenance & Calibration (PM&C)

1. Calibration, Record as-found data
2. Remove shaft, clean & inspect components
4. Replace O-Rings if necessary, other parts invoiced
5. Grease & reassemble
6. Calibration, Adjustment, Record as-left data
7. NIST Traceable Calibration Certificate with data

Equipment Information

Please specify calibration interval: 3 mo. 6 mo. 12 mo. Other

Quantity	Single or Multi-Channel	# of Channels	Service Type	Comments